



ANDREW LAMBERTO
Director of Human Resources

COUNTY OF SAN BERNARDINO

Human Resources Department
Employee Benefits and Services Division
157 West Fifth Street, First Floor
San Bernardino, CA 92415-0440
(909) 387-5787
FAX: (909) 387-5566



BOARD OF SUPERVISORS

Robert A. Lovingood.....First District
Janice Rutherford.....Second District
James Ramos.....Third District
Gary C. Ovitt.....Fourth District
Josie Gonzales.....Fifth District

October 18, 2013

John Doe
123 Any Street
Anytown, WY 23602

Dear John Doe:

Subject: 2014 Retiree Open Enrollment

The County of San Bernardino’s Employee Benefits and Services Division (EBSB) is committed to helping you make informed health care decisions. In support of that commitment, we are pleased to announce the Retiree medical and dental plan options that are available for the 2014 plan year.

Our records indicate that you are currently enrolled in a medical and/or dental plan sponsored by the County. If you do not wish to make any changes during this Open Enrollment period, you do not need to complete any forms. Your current elections will *automatically* continue for the 2014 plan year.

If you want to make changes to current elections or make new elections, the process is easy. Just make your selection, complete the enrollment form(s) located in the enclosed Benefits Guide, and submit the forms to EBSB **no later than November 30, 2013**. If you have questions or need more information, please contact Chris Ricker, Retiree Benefits Specialist, at cricker@hr.sbcounty.gov, (909) 387-9674, or toll free at 1-888-743-1474.

Note: The EBSB offices will be closed on the following dates: November 11, 28, and 29. Although Open Enrollment ends on November 30, 2013, EBSB will accept forms through December 2, 2013.

Sincerely,

Lori Goldman, Benefits Chief
Employee Benefits and Services Division