

2009-10  
Annual Report



County of San Bernardino  
Probation Department

175 West 5th Street  
San Bernardino, CA 92415-0460  
(909) 387-5874



Probation Department

County of  
San Bernardino

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Editor: Sean Engelhardt

Photography: Chris Condon, Dale Gerlach, Suzanne Pastuschek

Special Thanks: Probation Research Unit & San Bernardino County Printing Services



## Chief's Message

**Michelle Scray**  
Chief Probation Officer

In February 2010, I completed my first year of service as San Bernardino County's Chief Probation Officer. I remain honored and humbled to have been appointed to serve our citizens in this capacity.

This year also marked my 25th year of service as a probation employee. Throughout the years, I have been proud to be a part of a team of correctional professionals. Now, as I lead this team into the next decade, it is my goal to focus our endeavors on protecting the community and continuing the innovative and effective programs for which this department is known.

Indeed, the recent history of this agency has witnessed the creation of specialized supervision units that deter domestic violence or track sex offenders. We revolutionized services through gender based programming, juvenile wrap around services, and enhancements to gang supervision. Process changes in our juvenile institutions now offer our youth the best chance for safe, program-rich, rehabilitative growth while detained. Our Administrative Bureau Divisions continue to focus on liability reduction, training, and policy revisions. In all areas, we continue to test ourselves with Evidence Based Practices that measure our performance outcomes. We created a Research Unit to perform this function.

I am confident that the San Bernardino County Probation Department is amongst the most progressive correctional agencies in the nation. The previous year has been a time to reflect on these achievements and steel our resolve to continue this evolution of advancement.

Of course, attaining these goals has been hampered by the financial crisis that continues to impact the nation. As a result I made the significant decision to close our West Valley Juvenile Detention and Assessment Center. This will fully occur in early 2011 when our Central Detention Center returns to full capacity following on-going construction. While unfortunate, we faced the reality that current trends in our daily population of detained youth do not support keeping three detention facilities in operation. The



**Rick Arden**  
Acting Assistant Chief Probation Officer

West Valley Juvenile Detention Center will be the oldest. I am sensitive to the needs of our fellow law enforcement agencies and west valley communities for a booking location and the value of keeping youth detained as close to their homes as possible. As such, it is our objective to "mothball" the facility until which time population trends and our budget allow the operation of a third detention facility. In the meantime, we have mitigated the loss of personnel through creative staffing solutions that re-direct displaced employees to fill open shifts in our other facilities.

We were fortunate to begin construction of a new Central Juvenile Detention and Assessment Center before the financial crisis began. During the past year, this facility has moved quickly toward completion. This state-of-the-art 280 bed facility will replace our current Central Detention Center and is expect to serve the county well into the middle of this century.

Nevertheless, the future is uncertain. Unpredictable state budgets, unfunded mandates, and shifting jurisdictional responsibilities have presented worries during the past year that will materialize into real challenges in the future.

Despite our beleaguered fiduciary, our mission has remained clear. The agencies, courts, and citizens of this county expect a continuity of services without a reduction to the progressive programs and supervision systems this department offers. Despite unprecedented financial tribulations, I am confident we can succeed in this challenge. We stand poised to struggle through these burdens because our history of innovation and pioneering correctional work has prepared us for such challenges. As such, we can ensure the preservation of effective programs, service to our courts, rehabilitative opportunities for offenders, assertive public safety practices and THE PROTECTION OF THE COMMUNITY



**Kirk Dayton**  
Deputy Chief Probation Officer

# Detention Corrections

The Detention Corrections Bureau operates three detention and assessment centers at Central Valley (CVJDAC), West Valley (WVJDAC) and High Desert (HDJDAC). All minors entering the facilities are screened using the MAYSIZ assessment tool to determine their current emotional status and risk for self harm. Minors are also seen by a licensed nurse and interviewed by an Intake Probation Officer to gather information for possible release on home supervision or information for the court detention report.

During 2009-10, there were changes and new developments both in the programs offered at the Detention and Assessment Centers and the Centers themselves.

Aggression Replacement Training (ART), which targets anger management issues, is utilized in the Detention Bureau. For 2009-10, over 1,500 ART groups were conducted in the facilities with over 1,000 minors served. There are 20 probation staff certified as "Master Trainers" who have in turn trained over 200 staff as facilitators.

The Forensic Adolescent Service Team (FAST) provides mental health screening, crises intervention and stabilization, suicide observation and status evaluations. They also provide psychiatric services for minors and FAST has become an integral part of the service provided at the facilities. FAST is a collaboration between both Probation and the Department of Behavioral Health. FAST's goal is to provide every minor with an assessment during the first 14 days of detention.

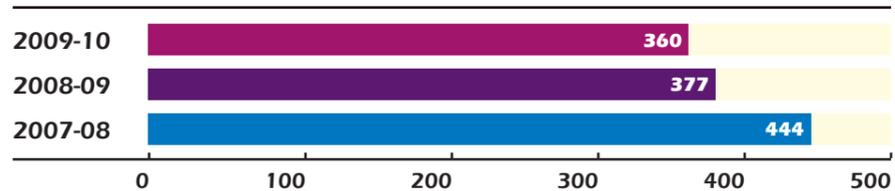


**Luciano Perez**  
Superintendent  
West Valley JDAC

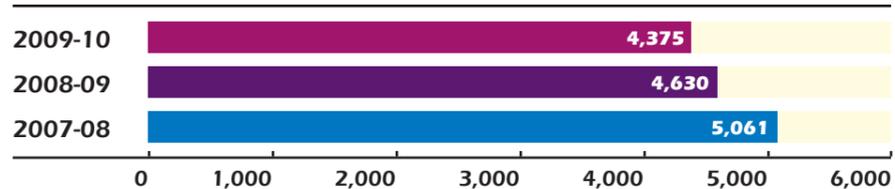


**Don Viser**  
Division Director I  
West Valley JDAC

## Average Daily Population



## Detention Bookings



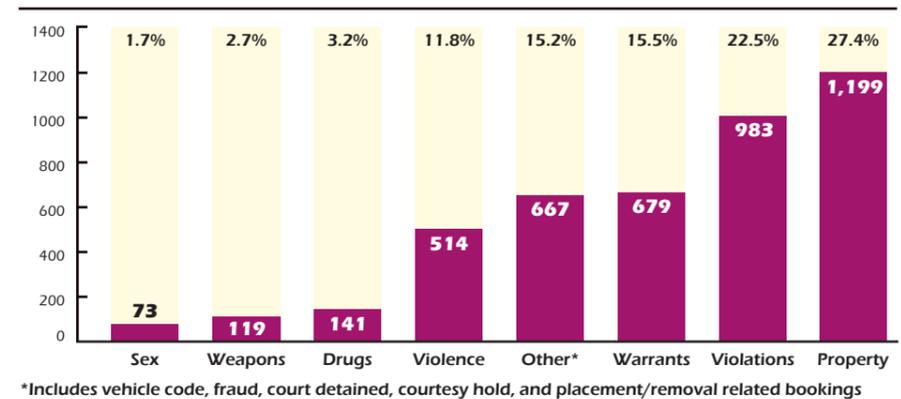
In 2009, construction began on the new CVJDAC to replace the aging 280 bed facility with a new state of the art facility based on a podular design and built on-site utilizing the design-build model. The new facility is scheduled for completion the first quarter of 2011.



The Gateway program is a secure treatment program designed to provide services and prepare young men for transition back into the community. The offenders would have otherwise been committed to the State Department of Juvenile Justice (DJJ) for serious offenses under 707 (a) of the Welfare and Institutions Code. The program utilizes an array of evidence-based programs aimed at laying the ground work for a pro-social value system. Treatment programs include Aggression Replacement Training targets anger management issues, the Matrix program focuses on drug and alcohol issues, the Phoenix program is a gang intervention program, and Thinking for a Change has recently been added this past year.

There are two phases to the treatment program. Gateway West was opened as a Phase I component to Phase II, the Gateway at Regional program. All minors enter the Gateway program through Gateway West and must work their way through a "levels" system in order to gain community access at the Gateway Regional campus. During 2009-10, Gateway provided services to a total of 53 minors.

## Bookings by Crime (n=4,375)



**Dan Bautista**  
Superintendent  
Central Valley JDAC



**Stephanie Roque**  
Division Director I  
Central Valley JDAC



**Brenda Perez**  
Division Director II  
DJJ Gateway



**Tracy Reece**  
Division Director I  
High Desert JDAC

# Juvenile Community Corrections

The Juvenile Services Division incorporates a variety of functions, including assessment, treatment, analysis, supervision and court reporting functions for juvenile offenders.

All juvenile arrests in San Bernardino County are initially reviewed by a Probation Officer and a decision is made whether to process the referral through the formal court process, or attempt to divert it from entering the Juvenile Justice System. When a referral is processed through the court and a juvenile is placed on probation, a risk assessment tool is utilized to determine the level of supervision most appropriate for the juvenile. Juveniles placed on probation are supervised by a Probation Officer who is knowledgeable of their risks, individual needs, and those of the family, in order to assist in preventing the juvenile from reoffending.

When the arrest of a juvenile is not processed formally through the court system, there are several diversion programs available to the juvenile and their family. Welfare and Institutions Code 654 permits the Probation Officer to initiate informal programs of supervision in order to prevent the juvenile from committing future offenses. Some of these services provided by the Probation Department are highlighted below.

Whether a juvenile is processed formally or informally through the court system by the Department, it is the goal of Probation to assist the juvenile and their family in acquiring the skills necessary to prevent the child from future involvement in the Juvenile Criminal Justice System.

During 2009-10, the Department continued to place an emphasis on services that are in the best interest of minors and their families, while concurrently maximizing public safety through a reduction in recidivism. Some of these services and programs are highlighted below:

- Community Service Teams (CST) - A program that evaluates out of custody arrest and provides informal probation and diversion. Officers received a total of 4,422 cases and diverted 2,070 cases for alternative interventions, including 593 cases to YABs.
- Court for the Individualized Treatment of Adolescents (CITA) - A program that addresses the specialized needs of juveniles who have a mental health diagnosis.



Cyndi Fuzie  
Deputy Chief Probation Officer

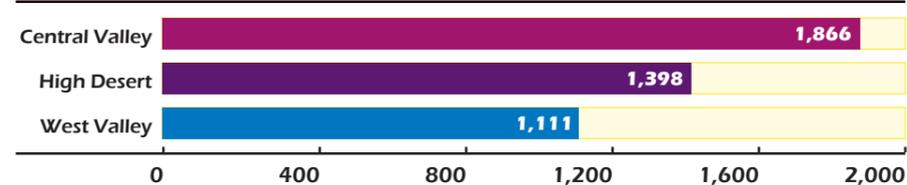


Holly Benton  
Division Director II  
Central Juvenile

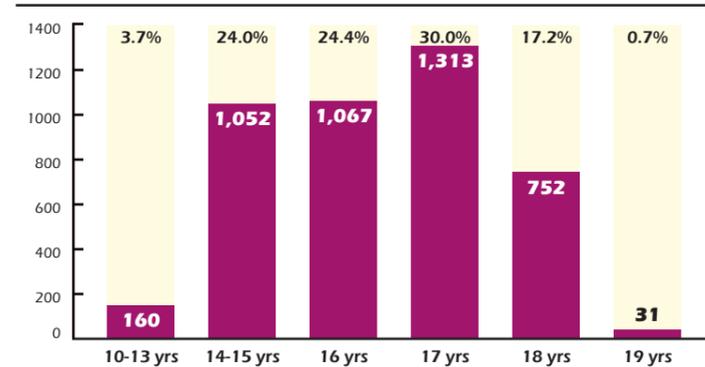


In July 2009, the Department began partnering with the Humane Society of Apple Valley to teach juveniles at the HDJDAC the humane treatment of animals. The program pairs rescued dogs with detained minors who train the dogs so they can be adopted. The training process minors conduct with a dog tends to rehabilitate their own character development through care, responsibility and respect for life.

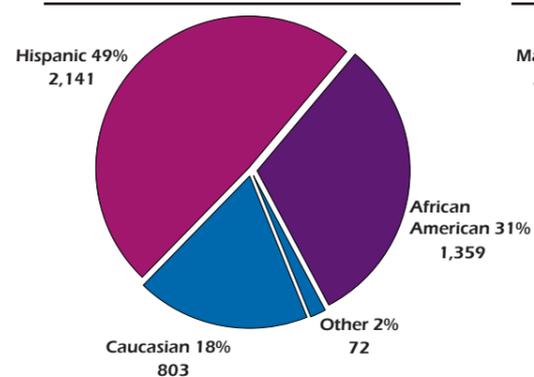
## Bookings by Facility (n=4,375)



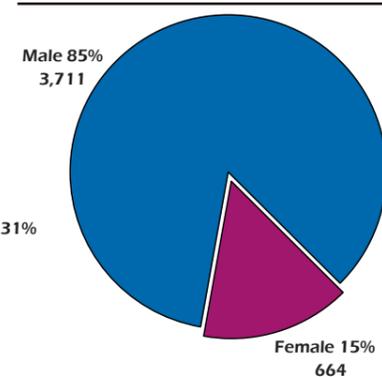
## Bookings by Age (n=4,375)



## Bookings by Ethnicity (n=4,375)



## Bookings by Gender (n=4,375)



Sharon Jaques  
Health Services Manager  
Juvenile Detention



Jose Rabago  
Food Services Manager  
Juvenile Detention



Chris Condon  
Division Director I  
CVJDAC Re-build

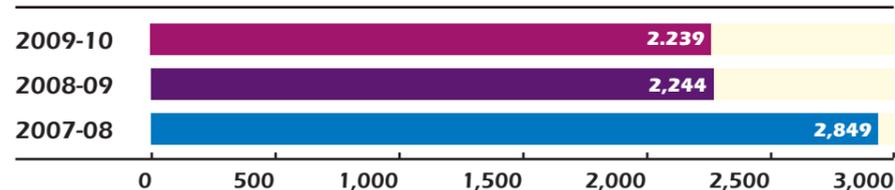


- Day Reporting Centers - Programs located in three areas of the County that provide prevention, intervention services, classes in drug/alcohol, truancy, anger management for troubled youth and parenting classes. Total participants for FY 2009-10 were 2,472.
- Gender Response Adolescent Caseload Enrichment (GRACE) - A program that provides services to high risk females while utilizing an evidence-based curriculum, which focuses on the history of abuse, trauma, substance abuse or runaway behavior. In 2010, it received the National Association of Counties Award for "Best in Category and Program."
- Girls Circle - A program that targets teenage females and focuses on their anger, risk taking, entitlement, grief, loss and taking responsibility for their actions.
- Independent Living Program (ILP) - A program that prepares minors released from out-of-home placements with independent living skills. During 2009-10, officers assisted a total of 450 minors receive services to become independent.

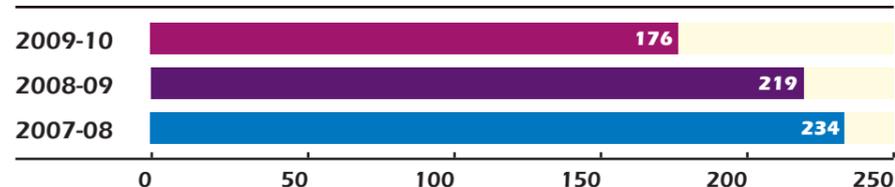


Eric Vara  
Division Director I  
JJCPA/AB 1913

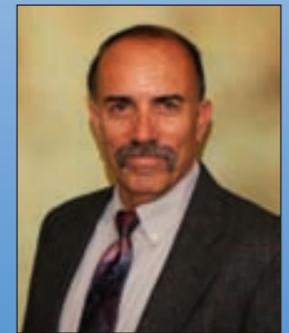
#### Juvenile Investigations



#### Average Daily Population - Placement



- Operation Phoenix - Suppression and intervention strategies for reducing gang crime in highest crime areas of San Bernardino.
- Parent Project - Training for parents designed to empower them to deal more effectively with their strong willed or out of control minors.
- School Attendance Review Board (SARB) - A collaborate program of school, law enforcement and community members that work to resolve persistent school attendance and behavior issues.
- School Probation Officers - Intervention officers assigned to local schools to reduce campus delinquency and improve attendance. During 2009-10, officers received and responded to a total of 29,874 referrals.
- Wraparound Services - An individualized service plan for high need minors and their families, in lieu of out-of-home placement.
- Youth Accountability Boards (YAB) - A collaborative program of community partners that attempts to divert first time juvenile offenders from the justice system. Boards enrolled and served a total of 593 minors during 2009-10.

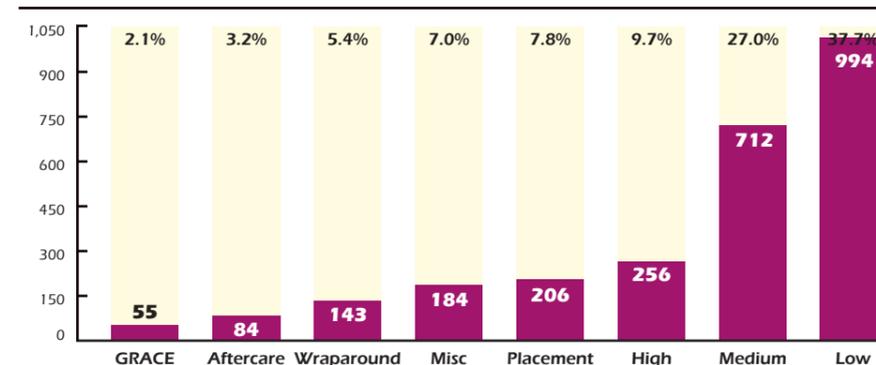


Chuck Abajian  
Division Director I  
Central Juvenile

#### Additional 2009-10 Quick Facts

- 2,634 juvenile cases were being supervised at fiscal year-end
- 2,239 juvenile investigations were conducted during 2009-10
- 5,617 drug tests were administered to minors
- 90,640 total contacts were made with minors via home, school, family, telephone, etc.
- 91.1% of all juvenile probationers successfully complete probation

#### Juvenile Case Management (Ending caseloads at June 30, 2010; n= 2,634)





Cyndi Fuzie  
Deputy Chief Probation Officer

## Adult Community Corrections

The Adult Community Corrections Bureau (ACCB) performs a wide array of services and functions each year covering the entire county from Trona to Joshua Tree. The ACCB provides supervision and services to approximately 18,000 Adult Probationers on an annual basis. The ACCB also provides services to the court by preparing pre-sentence investigations as well as supplemental reports, both of which assist the court in determining the eligibility and suitability for probation, statutory requirements for a prison sentence, as well as providing a voice for victims of crimes.

Other key areas of ACCB include:

- Treatment
- Surveillance
- Specialized Supervision of offenders
- Protection and Safety of the community and victims

The Probation Department works independently and in collaboration with other departments and agencies and is involved in a number of specialized programs. In 2009-2010, the ACCB developed new programs and modified existing ones, in order to better meet the needs of the clients, the community and victims. Some of these programs are highlighted below:

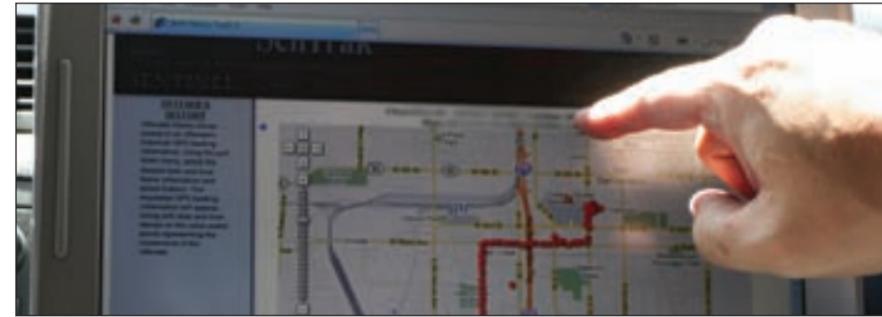
- The SB 678/Violation Unit was formed this year and targets probationers who are at a moderate risk to reoffend. Probation Officers facilitate cognitive based groups aimed at providing insight to these offenders so they can begin to understand the reasons for their behavior and methods to reduce their risk of being incarcerated in state prison. 84% of clients referred to the group components have successfully completed them.
- The Gang Unit is responsible for working closely with other Law Enforcement Agencies in gathering and analyzing intelligence as well as assisting in the apprehension of fugitives and escapees from our local programs. The unit participated in 19 multi-agency operations and was responsible for more than 876 arrests in 2009-2010. Most notably, the suspect in the shooting death of a six year old boy in San Bernardino being sought by several different police agencies, was located by, and surrendered to, a probation officer assigned to this unit.



Renee Ford  
Division Director II  
Central Adult



Julie Francis  
Division Director I  
Central Adult



GPS technology is used to monitor certain high-risk offenders

- Veterans Court (VC) was also established formally this year. The goal of VC is to provide treatment to combat veterans in lieu of state prison. Two key areas of focus are Post Traumatic Stress Disorder and Traumatic Brain Injuries. The VC was developed to meet the needs of Desert Storm, Operation Freedom and Afghanistan combat veterans. Ten probationers have graduated since VC began in January 2010.
- Adult Case Management was restructured this year in order to provide maximum supervision for high risk offenders. During this restructure the ACCB was able to reduce high risk caseloads down to 75 offenders per officer.
- The Sex Offender Unit was restructured to ensure that high risk offenders receive a maximum level of supervision. Caseload sizes were reduced from 100 per officer down to 40. The unit participated in 4 multi-agency PC 290 sweeps. In addition to intense supervision and surveillance of this population, the unit also provides education to parents and children regarding on-line threats. The Department began utilizing Field Search software designed to locate pornography on computers this year. As a result of this program, five new cases of child pornography were discovered and submitted to the District Attorney's Office for prosecution. Three resulted in conviction and state prison sentences.
- The Domestic Violence Unit is responsible for supervising offenders as well as providing protection to victims. This unit serves three Domestic Violence Courts. In 2009-2010, while supervising 5,000 probationers, they participated in 4 multi-agency operations, conducted 300 searches, affected 274 arrests and submitted 694 petitions to the Court.

### Additional 2009-10 Quick Facts

- 17,931 adult cases were being supervised at fiscal year-end
- 6,930 adult investigations were conducted during 2009-10



Sharron Egan  
Division Director II  
West Valley Services



Audilio Ricketts  
Division Director II  
High Desert Services



D. Scott Frymire  
Deputy Chief Probation  
Administrator

## Administrative Services

The primary areas of responsibility for Administrative Services in 2009-10 include: Fiscal Services (Accounts Payable, Budgets, Fund Accounting, Purchasing, Grants), Personnel/Payroll and Research. The Professional Standards Division, which reports directly to the Chief Probation Officer, is also an integral part of administrative services.

Administrative Services includes a variety of centralized supportive services for the bureaus located throughout the County including centralized mail support, fingerprinting, California Law Enforcement Telecommunications System (CLETS) management, courier services and closed files system management.

The Personnel/Payroll section manages all department new hires and staff transactions in addition to providing department-wide payroll services.

The Fiscal Services/Purchasing section provides a variety of fiscal and cost tracking services, including budget preparation for the Department's current annual budget of nearly \$125 million, accounts payable, and purchasing for a variety of staff and business matters. This unit provides fiscal oversight for more than \$48.5 million dollars in grant and state/federal revenue.

The Research Unit aims to provide statistics in a meaningful way to assist administrators in reviewing staffing, allocating resources and implementing change. The unit captures data relative to evidence-based practices implemented, measures outcomes demonstrating progress towards benchmark goals, develops automation of data that is easily interpreted by meaningful graphs and percentages and are applying a research design that will result in better practices.

The Professional Standards Division completes background investigations for all new hires and conducts internal affairs investigations resulting from alleged Departmental, County policy or procedure violations. Professional Standards also oversees all Department training, safety, recruitment, volunteers and policies/procedures.

Internal Affairs investigates alleged Department and County policy/procedure violations, administrative complaints, citizen complaints, employee complaints and critical incident reviews. When there is

an alleged law violation this unit coordinates with the investigating agency and, if appropriate, the District Attorney's office. The unit is committed to conducting a thorough and objective investigation on each case and completing it within 90 days.

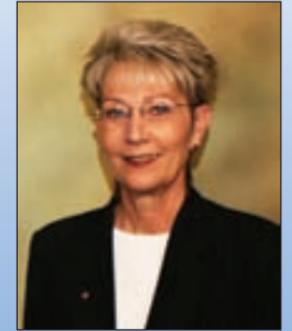
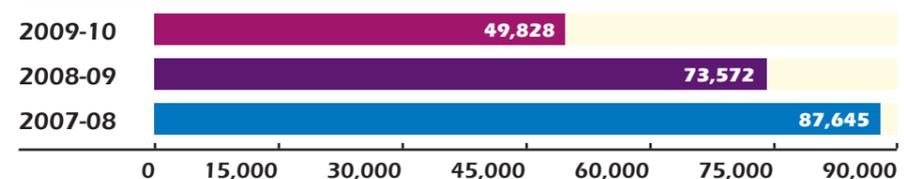
The Training Unit attempted to more fully integrate the Aggression Replacement Training (ART) curriculum throughout the Department during 2009-10. A California Institute of Mental Health report shows clear evidence that many of the minors are retaining and practicing what they are learning. And recent staff responses indicate there are significant changes in behavior of many of the enrolled minors. These changes confirm that a good program taught by invested staff can make a difference in the minors' lives. The Department has been asked to partner with the San Bernardino Police Department to teach ART to minors in the community who have been referred from different sources.

The Department's Safety Officer coordinates administrative safety issues by working closely with on-site safety officers throughout the department's numerous facilities and ensures compliance with all Occupational Safety and Health (OSHA) standards. Additionally, the Safety Officer assists with the development of the Emergency Operations Plan and coordination of safety events.

The Volunteer Unit processes, assigns and monitors all Associate Probation Officers (APO), Student Interns (SI), Religious Volunteers (RV), Volunteers in Probation (VIP) and Youth Accountability Board Volunteers (YAB). These volunteers assist and support regular Department employees in a variety of duties and services. For 2009-10, volunteers contributed a total of 81,696 hours. Currently, the volunteer unit oversees 10 APO's, 4 SI's, 142 RV's, 147 VIP's, and 182 YAB's for a total of 485 volunteers.

The Policy & Procedures Unit writes and publishes policies, procedures and Temporary Department Orders (TDOs) for the Department. The Unit also revises procedures based on annual inspections. In 2009-10 the Unit completed: 22 medical procedures, 21 new procedures, revisions of 36 procedures, development of 4 TDOs and completion of revisions based on inspections for 5 procedures.

### In-House Training Hours



Johanne Dyerly  
Division Director II  
Professional Standards



Christine Owens  
Division Director I  
Training



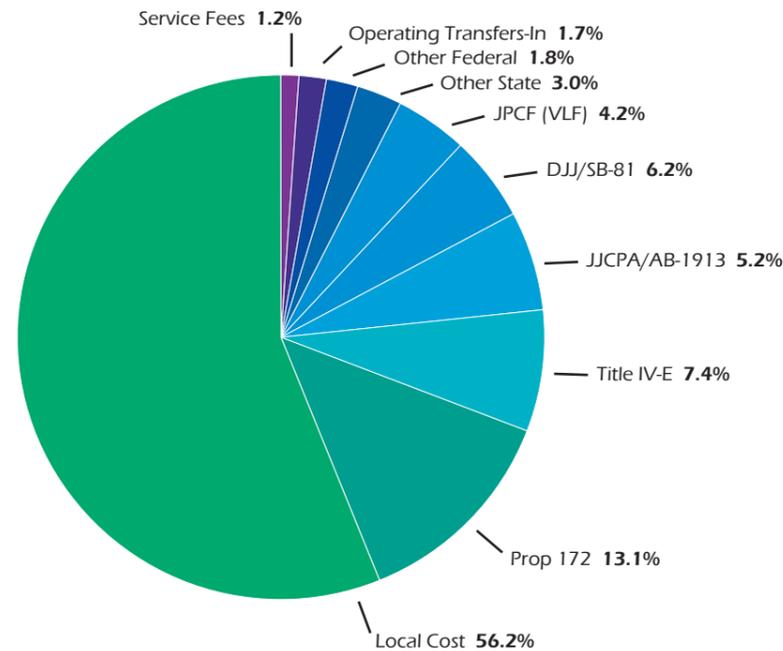
Anesa Cronin  
Division Director I  
Research

# Administrative Reports

## Revenues

|                             |              |
|-----------------------------|--------------|
| Local Cost.....             | \$70,042,910 |
| Proposition 172.....        | \$16,312,500 |
| Title IV-E.....             | \$9,226,504  |
| DJJ/SB-81.....              | \$7,774,583  |
| JJCPA/AB-1913.....          | \$6,561,401  |
| JPCF (VLF).....             | \$5,236,010  |
| Other State.....            | \$3,754,428  |
| Other Federal.....          | \$2,213,382  |
| Operating Transfers-In..... | \$2,088,691  |
| Service Fees.....           | \$1,466,455  |

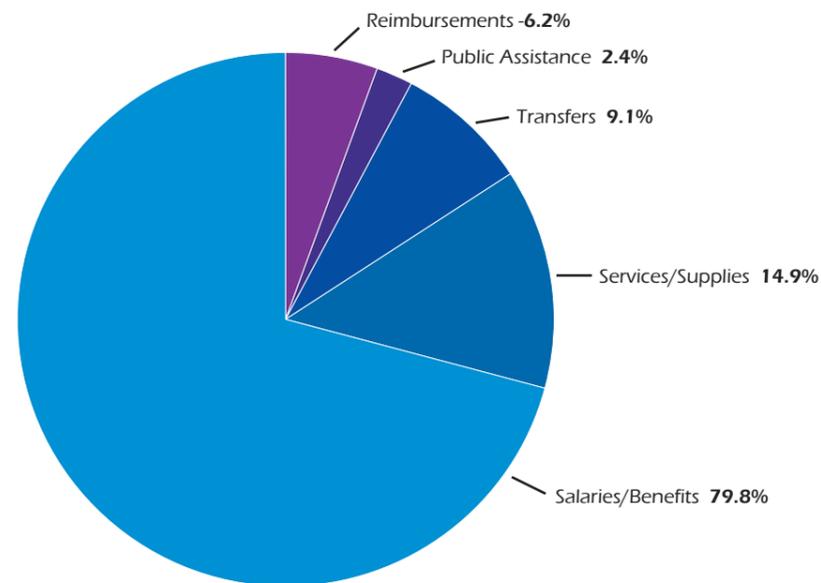
**Total \$124,716,864**



## Appropriations

|                          |               |
|--------------------------|---------------|
| Salaries & Benefits..... | \$99,506,609  |
| Services & Supplies..... | \$18,631,894  |
| Transfers.....           | \$11,381,255  |
| Public Assistance.....   | \$2,949,899   |
| Reimbursements.....      | \$(7,802,793) |

**Total \$124,716,864**



## Staffing

| Division                     | Positions    |
|------------------------------|--------------|
| Office of the Chief.....     | 31           |
| Administrative Services..... | 64           |
| Community Corrections.....   | 436          |
| Detention Corrections.....   | 728          |
| <b>Total</b>                 | <b>1,259</b> |

## Budget

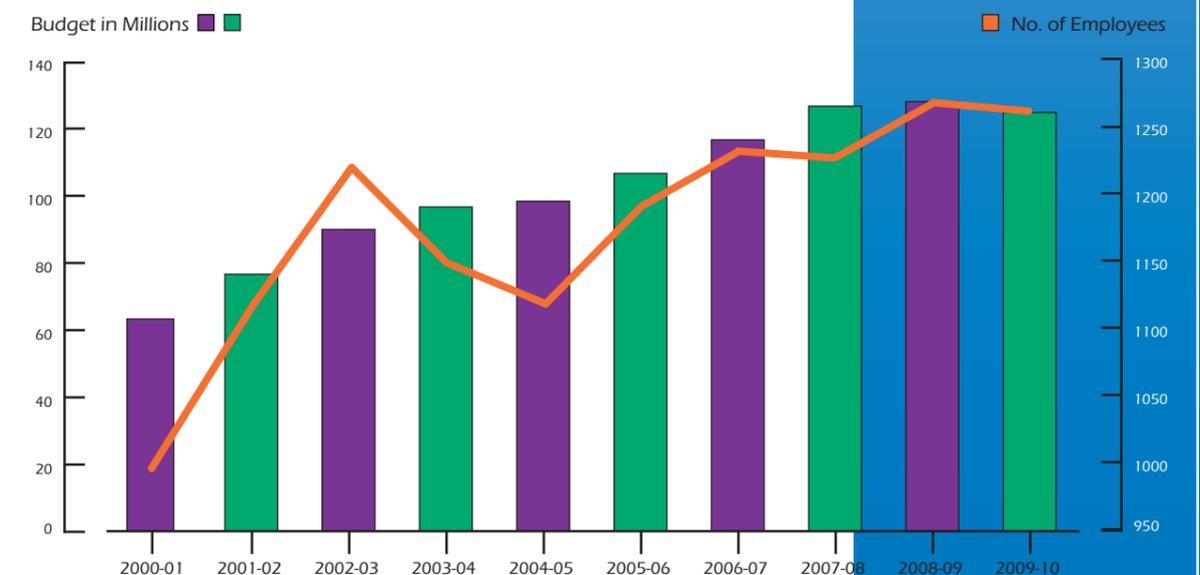
| Unit                                | Amount               |
|-------------------------------------|----------------------|
| Asset Forfeiture 15%.....           | \$14,887             |
| State Seized Assets.....            | \$59,070             |
| Court-Ordered Placements.....       | \$2,528,834          |
| JJCPA (AB1913).....                 | \$6,561,401          |
| Admin, Corrections & Detention..... | \$115,552,672        |
| <b>Total</b>                        | <b>\$124,716,864</b> |

## Performance Measures

| Description  | 2008-09 Actual | 2009-10 Target | 2009-10 Actual |
|--|----------------|----------------|----------------|
| Percentage of adult probationers recidivating*                                       | 3%             | 4%             | 2.8%           |
| Percentage of juvenile probationers recidivating**                                   | 9%             | 9%             | 8.9%           |
| Percentage of new adult probationers assessed with risk instrument within 60 days    | 76%            | 81%            | 87.2%          |
| Percentage of new juvenile probationers assessed with risk instrument within 60 days | 96%            | 96%            | 93.9%          |

\* 27,259 total probationers in 2008-09  
 \*\* 8,263 total probationers in 2008-09

## Ten-year Budget and Staffing Trends



# County/State Officials/Judges

## Superior Court of California, San Bernardino



The Honorable  
Douglas M. Elwell  
Presiding Judge

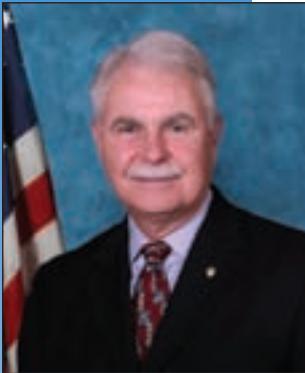


The Honorable  
Ronald M. Christianson  
Assistant Presiding Judge



The Honorable  
Marsha Slough  
Juvenile Court Presiding Judge

## Board of Supervisors and County Administrative Officer



Gary C. Ovitt, Chairman  
Fourth District



Paul Biane  
Second District



Neil Derry  
Third District



Josie Gonzales  
Fifth District



Brad Mitzelfelt  
First District



Gregory C. Devereaux  
County Administrative Officer



# Probation Department

County of  
San Bernardino



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Probation Department  
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San Bernardino, CA 92415-0460  
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